Reauthorization Committee of Colorado Council of Deans of Education (CCODE) May 28, 2009 minutes

In attendance:

Jennie Whitcomb, Sara Dallman, Suzie Perry, Carolyn Edwards, Debora Scheffel, Nella Bea Anderson, Elaine Cheesman, Ian K. Macgillivray, Jami Goetz, Ken Turner.

Discussion:

- 1) Elaine Cheesman of CDE will work out details of how institutions should submit syllabi and curriculum matrices for CDE program content reviews. That information can eventually get plugged into the IR template and posted online. Discussed possibility of submitting content review materials to CDE online and doing away with hard copy.
- 2) The committee suggested changes to the draft IR template.
- 3) Questions:
 - Why do a content review of every program every 5 years? Some of the larger schools of education have 30 programs. This is burdensome.
 - There's also an inconsistency between post-bacc programs (for which there is no program content to review) and undergraduate teacher preparation programs. Also, some students in undergraduate teacher preparation programs transfer into a four-year institution from other institutions (e.g., community colleges) so part of their content preparation courses are taken at another institution.
 - Will content courses in the majors leading to initial licensure need to be aligned with the new content standards?
 - Current content review process follows an inputs model what does it show about our candidates' actual knowledge of the standards and proficiency in using them? Do scores on the Place/Praxis content examinations and assessment data documenting candidates' ability to design and provide instruction based on the standards provide a more informed and performance-based assessment of their knowledge of content?
 - Can CDE get the SPAs to approve CDE's program content reviews and accept CDE's review in place of their own so institutions seeking NCATE accreditation don't have to duplicate program reviews?

Note added subsequent to the meeting:

We have discussed this question previously. As I read the NCATE site

http://www.ncate.org/states/becomingPartner.asp?ch=97, to have Colorado's State Program Review process (currently conducted by CDE Content Reviewers) supplant the NCATE SPA Program Review process, I believe the following steps must be taken (text below is taken directly from NCATE website).

State Program Review

If the state agency conducts program reviews for purposes of NCATE Accreditation it must either:

- 1. Provide policy documentation that the state has adopted SPA program standards as its own; or,
- 2. Demonstrate that state program standards align with NCATE's Spa program standards.

If the state chooses to align its program review standards so that they are similar to NCATE SPA standards, program standards alignment forms for each SPA must be submitted to NCATE in February, prior to the October State Partnership Board Meeting. The approval process is as follows:

- 1. The state submits alignment forms to NCATE.
- 2. NCATE sends the alignment forms to the appropriate SPA for review.
- 3. The SPA reviews the alignment forms and issues a report that indicates the degree to which the state program standards align with the SPA standards on a scale from 1 5 (very closely aligned to not aligned). The SPAs often offer recommendations to the state for improving their program standards.
- 4. The state may choose to respond (rejoin) to the SPA by making changes or submitting clarifications and return the response to NCATE for final SPA review.
- 5. The results of these reviews are compiled by NCATE for use by the State Partnership Board (SPB) when it considers the agreement. A summary of the reviews is also sent to the state director of teacher education or, where applicable, to the chief executive officer of the independent state professional standards board.

The state must also describe its program review process – how it selects, trains, evaluates and assigns program reviewers, as well as what it expects of institutions in determining the degree to which the institution meets the program standards. This information, along with the SPAs' reports of the states' standards alignment is considered by the State Partnership Board (SPB) in its deliberations regarding a state's partnership status.

4) TEAC/state agreement tabled until next meeting.

Action Items:

- 1) Ian and Jami will make changes to the draft IR template per the committee's recommendations.
- 2) Elaine will check into SPA approval of CDE's program content reviews.
- 3) Elaine will put together guidelines for the CDE program content review submissions.
- 4) Jeanette Cornier will review TEAC/state agreement for any concerns CDE might have with it.
- 5) Discuss at next meeting: Is there a reason why the IHE under review cannot submit all syllabi in use that semester (or the most recent course's syllabus if the course is not offered every semester)?

Next meeting:

Tuesday, July 7, 2009, 1:00pm-3:00pm, DHE, Conference Rm. A